

How to access Católica-Lisbon remote services

- 1) On your browser (eg. Internet Explorer or Safari) go to <https://laxmi.lisboa.ucp.pt>.
- 2) Login using your Católica credentials (username+password).
- 3) Click “INSTALL” (green button) when requested to do so. You will be redirected to www.citrix.com.
- 4) Select your operating system (Windows, Mac OS X, Android, etc.) and install the Citrix Receiver, by following the instructions the system will present to you.
 - a. If it doesn't work use the link “Download your file manually”, under “Having trouble?”. You can also get the documentation for “Receiver”.
 - b. Then execute the downloaded file to install it.
- 5) You should now have access to all applications on the “Applications” tab. On the “Desktop” tab you can access a virtual PC (just like your usual PC but running remotely at Católica).
 - a. Faculty: “VDI Docentes CLSBE”.
 - b. Students: “VDI Alunos CLSBE”

How to install the Citrix Receiver (alternative procedure)

- 1) Go to http://www.citrix.com/lang/English/lp/lp_2309126.asp and select your operating system. For Android you can also go to Google's Play Store and for iPhone or iPad you can go to Apple Store. On both cases you should search for Citrix Receiver and install it.
- 2) Click on download to get the Citrix Receiver (for Windows the file name should be CitrixReceiver.exe). If it doesn't work use the link “Download your file manually”, under “Having trouble?”.
- 3) Install the Citrix Receiver by double-clicking on the downloaded file (eg. “CitrixReceiver.exe”). On Windows this should get the Citrix Receiver icon on the right-hand bottom right corner of the screen.
- 4) Now follow steps 1), 2) and 5) at the beginning of this document.

Note

If at any point you are asked for configuration information the following items could be useful:

- URL: <https://laxmi.lisboa.ucp.pt>
 - IMPORTANT: Please note the “s” in “https://”
- Domain: Arcadia
 - If you are asked to insert domain plus username you must generally use the format “domain\username” (E.g. “arcadia\110000999”).