

## **Rules of Privacy**

**Laboratory Research Sessions** 

Laboratory Research Sessions at LERNE-Laboratory of Experimental Research iN Economics and Management.

In order to sign up for participation in the research sessions conducted by LERNE, you will need to first enroll in Católica participants' management system by going to <a href="https://clsbe.sonasystems.com">https://clsbe.sonasystems.com</a>. You need to enroll in the system using your UCP e-mail – your Unique Digital Identity (IDU) followed by @ucp.pt. A password will then be sent to your student's UCP e-mail account, which is accessed through CATÓLICA-LISBON webmail. By registering for participation in the LERNE's research sessions you are giving us permission to send you an e-mail inviting for coming sessions.

## Rules for laboratory research sessions

- Participation in LERNE research sessions is a requirement of your study plan. Participation in these studies will
  provide you with insights of management and economics research and will allow you to learn about a variety
  of research areas and methods in an engaging manner.
- Research sessions are conducted exclusively by CATÓLICA-LISBON.
- Data is strictly confidential and at no instance will be given access to it to third parties. There is no such thing as correct or wrong answers.
- Research sessions are conducted in LERNE, Católica Lisbon School of Business & Economics, Catholic University of Portugal, Palma de Cima, 1649-023 Lisbon, Portugal (1st floor, near the main entrance).
- You will be granted 1 point for each research session in which you participate. If you have enrolled in a
  particular research session, please keep in mind that if you don't turn up, turn up late or don't follow the
  research session' instructions then you will receive a penalty of 0.5 points.
- Each research session is limited to eight participants. Several sessions will be available and you can always
  choose in which sessions you would like to participate, according to the schedules that are most suitable to
  you.
- You will receive an e-mail recalling you to participate in a particular research session that you have enrolled in.
   If you are not able to attend the research session you have enrolled in, you should cancel in the system your enrollment.
- Students must arrive 5 minutes before the start of the session they have enrolled in. If students arrive more than 5 minutes late, they will not be allowed to participate in the session.
- To ensure that only those people who have enrolled in the research session take part in the study, you will be asked to present your students' ID in the beginning of each research session.
- During a research session, students will have to follow the research session's instructions, which will be written on a handout and/or will be read out during the session. If students don't follow the instructions, they might be asked to leave and they will receive a penalty of 0.5 points.
- Each research session will last up to 1 hour. The completion of the studies will take on average 45 to 50 minutes and must be done with the utmost seriousness and honesty. Students should remain in the laboratory the minimum acceptable period for the study completion.



Any changes to these rules will be communicated in advance by e-mail to you.

## **Privacy policy**

- By registering on this website, you give consent to have your details stored in an electronic database for access by researchers connected to LERNE- Laboratory of Experimental Research iN Economics and Management of CATÓLICA-LISBON. The database will be used solely to inform you of the research sessions at LERNE and to give you your points for participating in the sessions, and will not be made available to any third party.
- If you have any further questions about the research sessions, please contact LERNE by e-mail to <a href="mailto:lerne@ucp.pt">lerne@ucp.pt</a>