

Exams for Grade Increase and/or Improvement

1. Grade Increase

Enrollment in the same semester that you had approval

Deadline: See the timetable below (enrollments after the indicated deadline will not be accepted);

Cost: Free of charge;

Enrollment: [Form available HERE](#)

Specificity: before enrolling check with the Professor the rules applied, since Students may put at risk their final Midterm Grade.

Exam Date	Enrollment Deadline	Hour
15 January	12 January	8 am
16 January	15 January	8 am
17 January	16 January	8 am
18 January	17 January	8 am
19 January	18 January	8 am
20 January	19 January	8 am
22 January	19 January	8 am
23 January	22 January	8 am
24 January	23 January	8 am

2. Grade Improvement

Only for courses in which you had approval in the semester/year before. For each course is allowed only one Improvement Grade Exam.

Deadline: **until 4 days before the exam;**

Enrollment:

- I. Payment of additional fee in the Treasury Office (Ground floor in the Library Building)
[See values here](#) * only in Portuguese *;
- II. [Form available HERE](#)

Specificity: The student cannot lower the previous grade; the Final Mark will be the best between the final Course's grade and the Final Exam Grade.

After the Conclusion of the Undergraduate Program: Students can (in one year) do grade improvement of 2 courses which approval had occurred in the last 2 final years of student's undergraduate program.