

How to view my schedule online

ESCA – E – Serviços ao Cidadão Académico

E-Services to the Academic Citizen

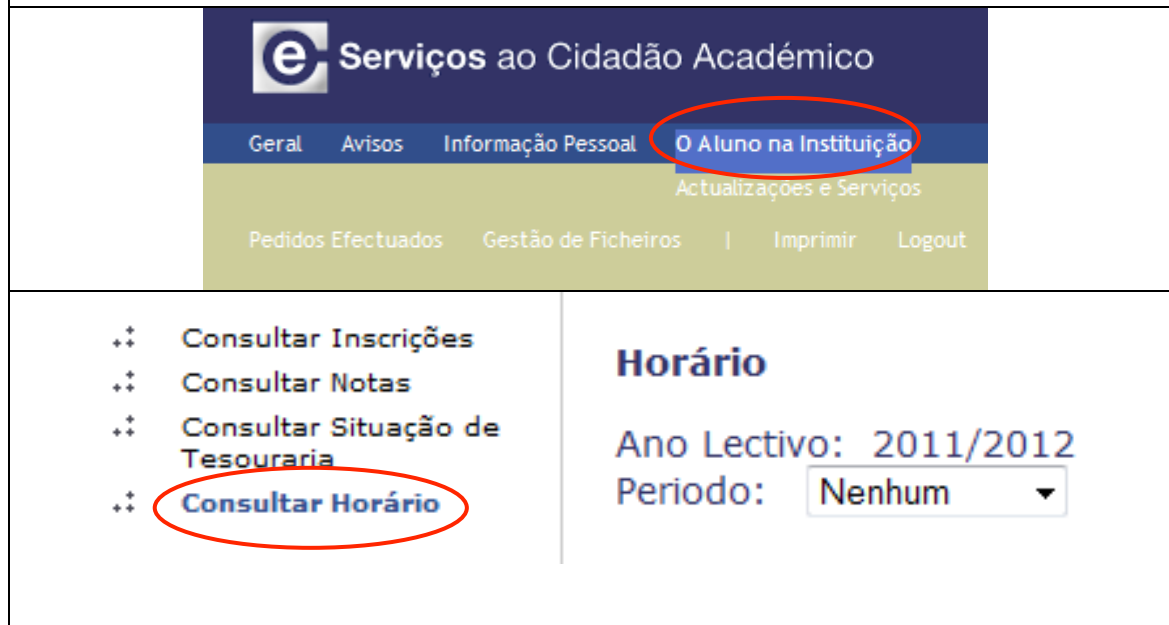
How do I view my schedule?

Step #1

To login to the ESCA page you need to write your personal information – Your student number and your password. After logging in you will be redirected to the ESCA home page.

Step #2

To view your schedule you have to select the option “*O Aluno na Instituição*” and then the option “*Consultar Horário*”.



The screenshot shows the ESCA website interface. At the top, there is a header with the logo 'e' and the text 'Serviços ao Cidadão Académico'. Below the header, there is a navigation menu with the following items: 'Geral', 'Avisos', 'Informação Pessoal', and 'O Aluno na Instituição'. The 'O Aluno na Instituição' item is circled in red. Below the navigation menu, there is a sub-menu with the following items: 'Actualizações e Serviços', 'Pedidos Efectuados', 'Gestão de Ficheiros', 'Imprimir', and 'Logout'. In the main content area, there is a list of options on the left: 'Consultar Inscrições', 'Consultar Notas', 'Consultar Situação de Tesouraria', and 'Consultar Horário'. The 'Consultar Horário' option is circled in red. On the right side of the main content area, there is a section titled 'Horário' with the following information: 'Ano Lectivo: 2011/2012' and 'Periodo: Nenhum' (with a dropdown arrow).

Step #3

Then you have to select the semester (“*semestre*” in portuguese) or quarter (“*trimestre*” in portuguese) that you are attending.



The screenshot shows the 'Horário' section of the ESCA website. The 'Ano Lectivo' is set to '2011/2012'. The 'Periodo' dropdown menu is open, showing the following options: 'Nenhum', '1º Semestre', '2º Semestre', '1º Trimestre', '2º Trimestre', '3º Trimestre', and '4º Trimestre'. The 'Periodo' dropdown menu and its options are circled in red.