

LEADERSHIP LAB WORKSHOP CALENDAR (1st Trimester)

(subject to change)

Att.: Students are expected to be in the room ready to start all activities at the scheduled time (and therefore be in the room before). **No late entrances will be allowed once the room door is closed.**
Students have to attend all sessions of a workshop: missing part of the workshop (e.g. after a break) means that they will fail the activity as a whole.

WORKSHOPS	SEPTEMBER						OCTOBER				
	11th	15th	18th	22nd	25th	29th	2nd	6th	9th	13th	16th
	Tuesday	Saturday	Tuesday	Saturday	Tuesday	Saturday	Tuesday	Saturday	Tuesday	Saturday	Tuesday
Active Listening, Interpersonal Communication and Conflict Management								Session 1/2 08:30 - 13:00 Room 513		Session 2/2 08:30 - 13:00 Room 513	
All About Assessment Tests (Group A)	Session 1/1 09:00 - 10:30 Room 521 - A										
All About Assessment Tests (Group B)	Session 1/1 11:00 - 12:30 Room 521 - A										
Avoiding the Power Paradox Using Power for Good (Group A)	Session 1/3 09:30 - 12:30 Room 501		Session 2/3 09:30 - 12:30 Room 521-A		Session 3/3 09:30 - 12:30 Room 527						
Avoiding the Power Paradox Using Power for Good (Group B)	Session 1/3 18:00- 21:00 Room 421 (Library Bldg.)		Session 2/3 18:00- 21:00 Room 511		Session 3/3 18:00- 21:00 Room 511						
Be H.A.P.P.Y.@ - Guide for a Happy and Fulfilling Life	Session 1/3 09:00- 12:00 Room 528				Session 2/3 09:00- 12:00 Room 514						Session 3/3 09:00- 12:00 Room 526
Career Paths							Session 1/1 08:30 - 13:00 Room 514				
CV & Cover Letter (Group A)					Session 1/1 08:30 -13:00 Room 501						
CV & Cover Letter (Group B)						Session 1/1 08:30 -13:00 Room 515					
CV & Cover Letter (Group C)							Session 1/1 08:30 -13:00 Room 527				
CV & Cover Letter (Group D)									Session 1/1 08:30 -13:00 Room 526		
Develop your Social IQ through Horse Wisdom							Session 1/2 09:30 - 14:00 Todos a Galope (Monsanto)		Session 2/2 09:30 - 14:00 Todos a Galope (Monsanto)		
Enhance Your Profile Through Personality	Session 1/3 09:30- 12:30 Room 513		Session 2/3 09:30- 12:30 Room 514		Session 3/3 09:30- 12:30 Room 526						
Feedback Power Tools	Session 1/3 09:30 to 12:30 Room 522-B		Session 2/3 09:30 to 12:30 Room 522-B		Session 3/3 09:30 to 12:30 Room 522-B						
Group Dynamics (Group A)			Session 1/1 08:30 - 13:00 Room 501								
Group Dynamics (Group B)							Session 1/1 08:30 - 13:00 Room 501				
Grow Your Professional Network											Session 1/1 08:30- 13:00 Room 514
How to deliver a Winning Sales Pitch			Session 1/3 09:00- 12:00 Room 527				Session 2/3 09:00- 12:00 Room 526		Session 3/3 09:00- 12:00 Room 514		
Job Interviews (Group A)					Session 1/1 08:30 - 13:00 Room 521-A						
Job Interviews (Group B)									Session 1/1 08:30 - 13:00 Room 527		
Job Interviews (Group C)											Session 1/1 08:30 - 13:00 Room 527
LinkedIn Building an All Star Profile (Group A)		Session 1/1 08:30 - 13:00 Room 515									
LinkedIn Building an All Star Profile (Group B)				Session 1/1 08:30 - 13:00 Room 515							
LinkedIn Building an All Star Profile (Group C)						Session 1/1 08:30 - 13:00 Room 516					
LinkedIn Building an All Star Profile (Group D)										Session 1/1 08:30 - 13:00 Room 515	
LinkedIn So you have an All Star profile. Now what? (Group A)		Session 1/1 08:30 - 13:00 Room 516									
LinkedIn So you have an All Star profile. Now what? (Group B)				Session 1/1 08:30 - 13:00 Room 516							
LinkedIn So you have an All Star profile. Now what? (Group C)						Session 1/1 08:30 - 13:00 Room 517					
LinkedIn So you have an All Star profile. Now what? (Group D)										Session 1/1 08:30 - 13:00 Room 516	
Managing Difficult Conversations							Session 1/3 18:00- 21:00 Room 511		Session 2/3 18:00- 21:00 Room 242 (Library Bldg.)		Session 3/3 18:00- 21:00 (Bldg. 2 on Campus)
Map Your Skills for the Future	Session 1/3 09:00 - 12:00 Room 514		Session 2/3 09:00 - 12:00 Room 529		Session 3/3 09:00 - 12:00 Room 528						
Non-verbal Communication & Emotion Recognition in Business	Session 1/2 08:30 - 13:00 Room 526		Session 2/2 08:30 - 13:00 Room 526								
Practicing Video Interview										Session 1/1 09:00 - 12:00 Room 517	
Preparing Yourself for an International Position						Session 1/1 08:30 - 13:00 Room 513					
Teambuilding with Horses	Session 1/2 08:30 - 13:00 Room 527		Session 2/2 09:30 - 14:00 Todos a Galope (Monsanto)								
To Be or not To Be Ready: Drama as the ultimate experience to develop the skills of the future		Session 1/3 10:00 - 13:00 Room 514		Session 2/3 10:00 - 13:00 Room 514		Session 3/3 10:00 - 13:00 Room 514					
Workload Management: For better work-life integration				Session 1/1 08:30 - 13:00 Room 517							
	Tuesday	Saturday	Tuesday	Saturday	Tuesday	Saturday	Tuesday	Saturday	Tuesday	Saturday	Tuesday
	11th	15th	18th	22nd	25th	29th	2nd	6th	9th	13th	16th
	SEPTEMBER						OCTOBER				

Number of Groups	Colour Code	CAREER WORKSHOPS	Duration	Number of Sessions	ECTS	Instructor
2		All About Assessment Tests	1h30	1	0,5	Maria João Santos
1		Career Paths	4h30	1	0,5	Ana Duarte Ribeiro
4		CV & Cover Letter	4h30	1	0,5	Rita Paiva e Pona Rita Crugeira Susana Bogalho
2		Group Dynamics	4h30	1	0,5	Paulo Baptista da Silva
1		Grow Your Professional Network	4h30	1	0,5	Ana Duarte Ribeiro
3		Job Interviews	4h30	1	0,5	Paulo Baptista da Silva
4		LinkedIn Building an All Star Profile	4h30	1	0,5	Diana Nascimento Susana Prudêncio
1		LinkedIn So you have an All Star profile. Now what?	4h30	1	0,5	Fredrico Kellen
1		Map Your Skills for the Future	9h	3	1	Carolina Almeida Cruz
1		Practicing Video Interview	3h	1	0,5	Rita Crugeira
1		Preparing Yourself for an International Position	4h30	1	0,5	Paulo Romeiro
1		Workload Management: For better work-life integration	4h30	1	0,5	Paulo Romeiro

Number of Groups	Colour Code	BEHAVIOURAL WORKSHOPS	Duration	Number of Sessions	ECTS	Instructor
1		Active Listening, Interpersonal Communication and Conflict Management	9h	2	1	Danielle dell'Erba
2		Avoiding the Power Paradox - Using Power for Good	9h	3	1	Filipa Almeida
1		Be H.A.P.P.Y.@ - Guide for a Happy and Fulfilling Life	9h	3	1	Miguel Pigueiredo
1		Develop your Social IQ through Horse Wisdom	9h	2	1	Bianca Mendonça
1		Enhance your Profile Through Personality	9h	3	1	Anita Haensler
1		Feedback Power Tools	9h	3	1	Mário Neto
1		How to deliver a Winning Sales Pitch	9h	3	1	Miguel Pigueiredo
1		Managing Difficult Conversations	9h	3	1	Susana Schmitz
1		Non-verbal Communication & Emotion Recognition in Business	9h	2	1	António Sacavém
1		Teambuilding with Horses	9h	2	1	Bianca Mendonça
1		To Be or not To Be Ready: Drama as the ultimate experience	9h	3	1	Marganda Rocha e Melo

LEADERSHIP LAB WORKSHOP CALENDAR (2nd Trimester)

(subject to change)

Att.: Students are expected to be in the room ready to start all activities at the scheduled time (and therefore be in the room before). No late entrances will be allowed once the room door is closed. Students have to attend all sessions of a workshop: missing part of the workshop (e.g. after a break) means that they will fail the activity as a whole.

	NOVEMBER							DECEMBER	
WORKSHOPS	6th	10th	13th	17th	20th	24th	27th	4th	11th
	Tuesday	Saturday	Tuesday	Saturday	Tuesday	Saturday	Tuesday	Tuesday	Tuesday
Ace the Behavioural Interview							Session 1/1 09:00 - 12:00 Room 514		
Ace the Interview in Marketing & Sales	CANCELLED								
Ace the Personal Interview in Finance & Economics			Session 1/1 09:00 - 12:00 Room 513						
All About Assessment Tests (Group A)							Session 1/1 17:00 - 18:30 Room 521-A		
Career Paths								Session 1/1 08:30 - 13:00 Room 521-A	
Case Interview in Strategy & Consulting					Session 1/1 09:00 - 12:00 Room 521-A				
Develop your Social IQ through Horse Wisdom								Session 1/2 09:30 - 14:00 Todos a Galope (Monsanto)	Session 2/2 09:30 - 14:00 Todos a Galope (Monsanto)
Enhance Your Profile Through Personality			Session 1/3 09:30 - 12:30 Room 521-A		Session 2/3 09:30 - 12:30 Room 526		Session 3/3 09:30 - 12:30 Room 522-B		
External and Media Communication						Session 1/1 08:30 - 13:00 Room 517			
Feedback Power Tools		Session 1/3 09:30 to 12:30 Room 518		Session 2/3 09:30 to 12:30 Room 525		Session 3/3 09:30 to 12:30 Room 518			
Group Case Study in Marketing & Sales	CANCELLED								
Group Case Study in Strategy & Consulting			Session 1/1 09:00 - 12:00 Room 514						
Group Dynamics (Group A)	Session 1/1 08:30 - 13:00 Room 501								
Group Dynamics (Group B)								Session 1/1 08:30 - 13:00 Room 526	
Grow Your Professional Network	Session 1/1 08:30 - 13:00 Room 526								
Job Interviews (Group A)			Session 1/1 08:30 - 13:00 Room 501						
Job Interviews (Group B)							Session 1/1 08:30 - 13:00 Room 526		
Job Interviews (Group C)									Session 1/1 08:30 - 13:00 Room 526
Leading in a Global Economy: Increase your Cultural Intelligence									Session 1/1 08:30 - 13:00 Room 513
Leading with Horses	Session 1/2 09:30 - 14:00 Todos a Galope (Monsanto)		Session 2/2 08:30 - 13:00 Room 527						
LinkedIn Building an All Star Profile (Group A)		Session 1/1 08:30 - 13:00 Room 515							
LinkedIn Building an All Star Profile (Group B)				Session 1/1 08:30 - 13:00 Room 515					
LinkedIn Building an All Star Profile (Group C)						Session 1/1 08:30 - 13:00 Room 515			
LinkedIn So you have an All Star profile. Now what? (Group A)		Session 1/1 08:30 - 13:00 Room 516							
LinkedIn So you have an All Star profile. Now what? (Group B)				Session 1/1 08:30 - 13:00 Room 516					
LinkedIn So you have an All Star profile. Now what? (Group C)						Session 1/1 08:30 - 13:00 Room 516			
Managing Emotions			Session 1/1 08:30 - 13:00 Room 522-B						
Map Your Skills for the Future			Session 1/3 09:00 - 12:00 Room 529		Session 2/3 09:00 - 12:00 Room 522-B		Session 3/3 09:00 - 12:00 Room 522-A		
Negotiation							Session 1/3 18:00 - 21:00 Room 522-A	Session 2/3 18:00 - 21:00 Room 522-A	Session 3/3 18:00 - 21:00 Room 522-A
Personal Motivation and Self-Control				Session 1/2 08:30 - 13:00 Room 518		Session 2/2 08:30 - 13:00 Room 522-B			
Practice Group Case Study	CANCELLED								
Practice Technical Interview in Finance & Economics					Session 1/1 09:00 - 12:00 Room 513				
Practicing Video Interview (Group A)			Session 1/1 09:00 - 12:00 Room 526						
Practicing Video Interview (Group B)				Session 1/1 09:00 - 12:00 Room 517					
Practicing Video Interview (Group C)							Session 1/1 09:00 - 12:00 Room 527		
Practicing Video Interview (Group D)	CANCELLED								
Preparing Yourself for an International Position (Group A)				Session 1/1 08:30 - 13:00 Room 513					
Preparing Yourself for an International Position (Group B)						Session 1/1 08:30 - 13:00 Room 514			
Productive Communication	Session 1/1 08:30 - 13:00 Room 527								
Public Speaking Without Pain			Session 1/3 09:30 - 12:30 Room 536		Session 2/3 09:30 - 12:30 Room 501		Session 3/3 09:30 - 12:30 Room 529		
So You Think You Can Pitch?					Session 1/1 09:00 - 12:00 Room 514				
So You Think You Can Pitch? in Finance & Economics	Session 1/1 09:00 - 12:00 Room 513								
So You Think You Can Pitch? in Marketing & Sales					Session 1/1 09:00 - 12:00 Room 527				
So You Think You Can Pitch? in Strategy & Consulting	Session 1/1 09:00 - 12:00 Room 514								
Storytelling with PowerPoint		Session 1/3 10:00 - 13:00 Room 514		Session 2/3 10:00 - 13:00 Room 514		Session 3/3 10:00 - 13:00 Room 525			
Teamwork an Essential Toolkit		Session 1/1 08:30 - 13:00 Room 525							
Workload Management: For better work-life integration		Session 1/1 08:30 - 13:00 Room 517							
	Tuesday	Saturday	Tuesday	Saturday	Tuesday	Saturday	Tuesday	Tuesday	Tuesday
	6th	10th	13th	17th	20th	24th	27th	4th	11th
	NOVEMBER						DECEMBER		

Number of Groups	Colour Code	CAREER WORKSHOPS	Duration	Number of Sessions	ECTS	Instructor
1		All About Assessment Tests	1h30	1	0,5	Maria João Santos
1		Career Paths	4h30	1	0,5	Ana Duarte Ribeiro
2		Group Dynamics	4h30	1	0,5	Paulo Baptista da Silva
1		Grow Your Professional Network	4h30	1	0,5	Ana Duarte Ribeiro
3		Job Interviews	4h30	1	0,5	Paulo Baptista da Silva
4		LinkedIn Building an All Star Profile	4h30	1	0,5	Diana Nascimento Susana Prudêncio
4		LinkedIn So you have an All Star profile. Now what?	4h30	1	0,5	Frederico Kellen
1		Map Your Skills for the Future	9h	3	1	Carolina Almeida Cruz
4		Practicing Video Interview	3h	1	0,5	Susana Rogeiro Rita Paiva e Pona
2		Preparing Yourself for an International Position	4h30	1	0,5	Paulo Romeiro
1		Workload Management: For better work-life integration	4h30	1	0,5	Paulo Romeiro

Number of Groups	Colour Code	BEHAVIOURAL WORKSHOPS	Duration	Number of Sessions	ECTS	Instructor
1		Develop your Social IQ through Horse Wisdom	9h	2	1	Isabela Mendonça
1		Enhance your Profile Through Personality	9h	1	0,5	Anita Haensler
1		External and Media Communication	4h30	1	0,5	Christian Hermanson
1		Feedback Power Tools	9h	3	1	Mário Neto
1		Managing Emotions	4h30	1	0,5	Verónica Franco
1		Negotiation	9h	3	1	Sérgio Loureiro
1		Leading in a Global Econ.: Increase your Cultural Intelligence	4h30	1	0,5	Anita Haensler
1		Leading with Horses	9h	2	1	Isabela Mendonça
1		Personal Motivation and Self-Control	9h	2	1	Daniela Jefferson
1		Productive Communication	4h30	1	0,5	César Ribeiro
1		Public Speaking Without Pain	9h	3	1	João Ferreirinho
1		Storytelling with PowerPoint	9h	3	1	João Ferreirinho
1		Teamwork an Essential Toolkit	4h30	1	0,5	Ana Paula Giordano

Number of Groups	Colour Code	RECRUITMENT SIMULATOR WORKSHOPS (only for students from the September 2018 Intake)	Duration in Room	Number of Sessions	ECTS	Instructor
1		Ace the Behavioural Interview	3h	1	0,5	CTO
1		Ace the Behavioural Interview Marketing & Sales	3h	1	0,5	CTO
1		Ace the Personal Interview Finance & Economics	3h	1	0,5	CTO
1		Case Interview Strategy & Consulting	3h	1	0,5	CTO
1		Group Case Study Marketing & Sales	3h	1	0,5	CTO
1		Group Case Study Strategy & Consulting	3h	1	0,5	CTO
1		Practice Group Case	3h	1	0,5	CTO
1		Practice Technical Interview Finance & Economics	3h	1	0,5	CTO
1		So You Think You Can Pitch?	3h	1	0,5	CTO
1		So You Think You Can Pitch? Finance & Economics	3h	1	0,5	CTO
1		So You Think You Can Pitch? Marketing & Sales	3h	1	0,5	CTO
1		So You Think You Can Pitch? Strategy & Consulting	3h	1	0,5	CTO